

42nd Annual Outdoor

# Arts *Festival*

of the Bruce Museum

**October 7–8, 2023**

10 am to 5 pm

Bruce Museum  
Greenwich,  
Connecticut

the  
**Bruce**

# Application

(please print)

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For office use only

Name(s)

Address

City State Zip

Telephone Cell

E-mail

Website

Additional nametag request for

Connecticut Sales Tax Number Need to apply

Category

Other recent shows

Description of work

The undersigned does hereby forever discharge, release and hold harmless the Bruce Museum, Inc., or any of the Outdoor Arts Festival Committee members and volunteers, and the Town of Greenwich, of and from any and all manners of actions, suits, damages or claims whatsoever arising from personal injury and any loss or damage to the property of the undersigned while in the possession or supervision of the Bruce Museum Outdoor Arts Festival. The undersigned also agrees to settle damages caused by the undersigned or the undersigned's property to surrounding exhibitors immediately and in a fair and amicable manner. Further, the undersigned hereby consents to the enforcement of the Festival rules as set out in the accompanying brochure and in the letter of instructions mailed to the accepted exhibitors.

Date Signature

Date Signature

How did you hear about the show?

Space request & needs (if next to someone, request has to appear on both applications)

Bio Highlights

Image description:

1.

2.

3.

4.

5.(Booth image)

Tent make/model Fire rating certificate: paper document sewn-in tag

## GENERAL

The Bruce Museum is proud to announce its 42nd ANNUAL OUTDOOR ARTS FESTIVAL OF THE BRUCE MUSEUM to be held on October 7 and 8, 2023 at the Bruce Museum. The purpose of this show is to foster an appreciation of and to increase an interest in the fine arts. **Our first standard is excellence of work to be exhibited.** Entries are classified in categories and juried by persons who are working professionals and/or teachers in any of those categories. A total maximum of 75 artists will be selected from the top entrants in each category to form a balanced show. Cash prizes will be awarded by judges who are all authorities in the field of art.

## ELIGIBILITY

**1** The show is limited to fine arts only, no crafts.

**2** The show is open to all entrants, regardless of race, color, creed, gender preference or national origin. **NO DEALERS, REPS and NO SIT-INS.**

**3** All works must be original works of art, executed and signed by the exhibiting artist. Original print and photography editions must be numbered.

**Not permitted are:** copies of originals, giclées, offset, color xerox, laser or other forms of commercial reproductions of artwork, kit objects, casts from commercial molds, art supplies, or commercial displays. Please submit a clear explanation of your working process.

**4** Entries can be made in the following categories: painting on canvas and board (oils, acrylics); painting under glass (all water media on paper); sculpture; mixed media; graphics and drawing, including computer-generated works; and photography. Photographers and digital artists may not exhibit the same image in a variety of sizes. No postcards, please.

**5** Works shown must be comparable in style and quality to those viewed by the Jurying Committee. The Committee reserves the right to remove single pieces, or any exhibitor whose work varies widely from their jury submissions.

## JURY/DEADLINE

**6** Artists are required to send five images of good quality, showing 4 different samples of current work, 1 of the recent booth with work. The booth image is extremely important and often the deciding factor for the jury. Please email your images to [annevs@brucemuseum.org](mailto:annevs@brucemuseum.org) and send paper application, checks and return envelope via postal mail to the Bruce Museum c/o Sue Brown Gordon. **Do not combine images with applications to other Gordon shows.** Digitals may be in standard ZAPP format (1920 x 1920 pixels) or 1920 pixels in the greater dimension and saved as .jpg files. Please make sure your images have enough resolution. Digital files must be identified with artist's last and first name and numbered 1-5 (i. e. **Smith, John 1**). **Do not** send slides, photographs or actual work. The Committee will not be responsible for loss or damage nor for their return. Please do not apply without a booth image.

**7** The same **personal** name must appear consistently on your application, images and checks. You will be listed in the program exactly as printed on your application.

**8 Closing postmark date for applications is June 1, 2023.** Please enclose a **self-addressed, stamped (double postage), #10 (legal size) envelope.** Notes of acceptance/rejection will be mailed in late July 2022. **Entry fee checks will be deposited on August 7.**

**9** The decision of the Jury is final. No applications will be processed after the closing date, and no additional spaces will be assigned. Incomplete applications will not be considered. **There are no jury exemptions.**

**10** An accepted application is a commitment to show. Please contact us by phone or email if you have to cancel. Spaces may not be sublet or sold to other artists. Participants must exhibit in person during scheduled show hours; leaving early without acceptable excuse will make exhibitors ineligible for admission to future shows.

## EXHIBIT SPACES

**11** Exhibit spaces measure approximately 10' x 12', and are **all on pavement**. At the discretion of the Committee artists may be allowed 2 spaces; all will be assigned to provide optimum exposure for each participant. If you are requesting space next to someone, this must appear on **both** applications.

**12** All participants must provide their own attractive display, sturdy enough to withstand crowds, wind and weather conditions, and must be securely weighted down. Tent heights may not exceed 10 feet. Since the show is held outdoors, electricity cannot be provided.

**13** The Greenwich fire department requires us to collect fire rating information on the exhibit tents. Please be sure to complete the last line on the application and provide a copy of your certification if your tent maker provides it.

**14** Each exhibitor is responsible for their own property in the event of loss, damage or personal injury, and is asked to keep their space clean.

## FEES/SALES TAX

**15 Fees (two separate checks), payable to the Bruce Museum, Inc.** The Jury fee is \$25. It will be deposited upon receipt and will not be refunded. The Entry fee is \$430 per space. **This check will be deposited 2 weeks after acceptance to the show (on August 7)**, or else will be returned. Once deposited, entry fees are no longer refundable.

**16** To do business in Connecticut, **exhibitors must have a currently valid Connecticut Sales Tax number**. Please download the sales tax application form or apply online at [www.CT.gov/DRS](http://www.CT.gov/DRS) or call 1 (800) 382-9463.

**17** Further information will be sent to those artists who are selected to show in this festival. For questions or inquiries about categories, please e-mail or call **both of us**:

Sue Brown Gordon, Festival Director  
sue@brucemuseum.org  
(203) 869-6786, ext. 336

Anne von Stuelpnagel, Director of Exhibitions  
annevs@brucemuseum.org  
(203) 413-6750

## Checklist

1. Completed application form, including Connecticut Sales Tax number and tent fire rating information, for each category entered
2. Five images, jpg files e-mailed to [annevs@brucemuseum.org](mailto:annevs@brucemuseum.org), **recent booth image with work visible is mandatory**
3. Self-addressed, stamped (double postage) #10 envelope
4. \$25. check for Jury Fee - deposited upon receipt
5. \$430. check for Entry Fee - **deposited after acceptance only on August 7, 2023**

Please mail application to:

**Outdoor Arts Festival of the Bruce Museum**  
Sue Brown Gordon  
1 Museum Drive  
Greenwich, CT 06830-7157

Make checks payable to: Bruce Museum, Inc.

Only checks on U.S. banks, or U.S. money orders are acceptable.